

## REQUEST FOR A ROOM IN RESIDENCE - IMMERSION

1. Family name: \_\_\_\_\_ Given name: \_\_\_\_\_
2. Student number \_\_\_\_\_
3. Sex:  M  F      Date of birth: day \_\_\_\_\_ month \_\_\_\_\_ year \_\_\_\_\_
4. Name of parent (or guardian): \_\_\_\_\_
5. Permanent address:
 

<i>street #</i>	<i>apartment</i>	<i>town/village</i>
<i>province</i>	<i>postal code</i>	<i>country</i>
<i>telephone</i>	<i>e-mail</i>	
6. Session(s) in which you will be enrolled:  
 Sept.-Oct. 20\_\_  Nov.-Dec. 20\_\_  Jan.-Feb. 20\_\_  March-April. 20\_\_  Other (date). \_\_\_\_\_
7. Are you a new student?  Yes  No  
 How would you describe your level of proficiency in French?  Beginner  Intermediate  Advanced
8. Have you already been a resident at Université Sainte-Anne?  Yes  No    If yes, please answer:  
 University year  Spring  Summer    Other : \_\_\_\_\_
9. Residence preference: (Note: All residences are co-ed.) a) residence \_\_\_\_\_ b) residence \_\_\_\_\_
10. Type of room (in order of preference):  single room  double room
11. Room preference (number) a) \_\_\_\_\_ b) \_\_\_\_\_
12. Name of roommate: a) \_\_\_\_\_ b) \_\_\_\_\_
13. Special request(s):  medical  other    Comments: \_\_\_\_\_
14. Meal plan desired:  YES  NO    NB: In certain residences, the meal plan is required
15. Residence agreement:  8 months  4 months    \_\_\_\_\_ weeks
16. Payment method:  cheque  money order  bank transfer (date sent \_\_\_\_\_)  
**Deposit: Canadian student \$ 205.00**    VISA/Mastercard # \_\_\_\_\_ expiry date \_\_\_\_\_  
**International student \$ 300.00**    **If using VISA or Mastercard, please include card holders' name and phone number** \_\_\_\_\_

I, the undersigned, promise to abide and respect the rules, regulations and decisions of the University.

Dated \_\_\_\_\_ 20 \_\_\_\_

\_\_\_\_\_  
*Student's signature*

FOR OFFICE USE ONLY

Receipt # \_\_\_\_\_

Received on \_\_\_\_\_

Checked by \_\_\_\_\_

Contract # \_\_\_\_\_

Resident will occupy room # \_\_\_\_\_

Residence \_\_\_\_\_

 UNIVERSITÉ  
**Sainte-Anne** HOUSING SERVICES  
**APPLICATION FOR HOUSING IN RESIDENCE**

**GENERAL INSTRUCTIONS:**

1. When completing this application, please PRINT and press hard.
2. Once you have received a letter from the Registrar confirming your eligibility, you may submit the application, completed and signed, along with the confirmation of tuition deposit (non-refundable) and the residence deposit (see 3 for refundable amount and deadline).

Canadian student: \$205.00 • International Student: \$300.00

This amount is required for the four dates for residence entry. However, for the fall session only, there will be a \$70.00 penalty if the payment is received after July 31.

As indicated in the *Guide for International Students*, the deadline for this payment is July 15 for the fall session and November 15 for the winter session.

**The placement process is based on established policy and on the date on which the deposit was received. The process begins on the following dates:**

Session beginning in September: **May 1**

Session beginning in January: **November 15**

Fall mid-session (Immersion): **October 15**

Winter mid-session (Immersion): **February 15**

3. The deposit for one room or flat in residence is refunded at the end of the school year, as long as the student is not responsible for material damages or clean-up (see 8). There is an administrative fee of \$10.00.
4. **Only students who have paid the amount required in 2 in full will have a room/flat booked in their name. Should the payment be received before the eligibility status of the applicant has been established by the Registrar's office, the University reserves the right to cancel the reservation and hold the payment until the eligibility status has been determined.**
5. Should the student decide not to enrol at Université Sainte-Anne, he/she must inform the Director of Residences in writing before August 15 for the fall session and December 15 for the winter session that he/she wishes to cancel his/her reservation. Should the student fail to do so, the residence deposit will not be refunded.
6. Applying for a residence room does not mean that the student has been admitted, conditionally or not, to the university/college program of his/her choice, or vice versa.
7. As soon as the placement is official, the student will be advised, and every effort will be made to try and meet his/her requests.
8. Damage repairs and clean-up will be at the student's expense. Students responsible for material damages will have to pay for repairs themselves. In the case of material damages, when those students who caused the damages have not been identified, the repairs' cost will be shared equally among all students staying in the residence.
9. For more information, please contact:  
Paul Coffin, Director, Housing Services  
Université Sainte-Anne, 1695 Highway 1  
Church Point, NS CANADA B0W 1M0  
Tel: (902) 769-2114, ext. 7178  
Fax: (902) 769-2930  
Paul.Coffin@usainteanne.ca

**NOTICE**

- a) To the extent that it is possible, we try to meet the students' requests regarding their choice of residence (quiet, floor, room etc.).
- b) It is possible that first-year students will be assigned a roommate.
- c) **Should your placement test results indicate that you are a French immersion-level student, you will have to stay in a French immersion residence during your immersion session or sessions.**